



Committee and Date	<u>Item</u>
Place Overview Committee	9
28 April 2022	Public

Place Overview Committee Work Programme

Responsible officer

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1.0 Summary

1.1 This paper presents the Place Overview Committee's proposed work programme for the 2021-2022 municipal year.

2.0 Recommendations

2.1 Committee members to:

- agree the proposed committee work programme attached as **appendix 1**
- suggest changes to the committee work programme and
- recommend other topics to consider.

3.0 Background

3.1 The work programme provides the opportunity for the committee to plan its work for the next twelve months. In planning its work, it should aim to produce a programme that features a combination of:

- scrutiny of council priorities, through its corporate plan (The Shropshire Plan)
- forthcoming policy proposals, as listed in the Forward Plan and from discussions with officers and administration members.
- community priorities that the public bring to the attention of elected members.
- priorities for action resulting from the council's financial and capital strategies.
- the work of our partners, for example the Marches Local Enterprise partnership or
- following up on previous recommendations from the committee.

3.2 The Shropshire Plan

Shropshire Council's overarching corporate plan, The Shropshire Plan, is currently in draft stage and has yet to be approved by Council. The Plan, when approved, will contain:

- Corporate priorities which the Place directorate will be responsible for delivering;

- Plans and policies which together will deliver the priorities of the corporate plan; and
- A suite of performance management information that will allow elected members to scrutinise both the delivery of plans and policies, but also to determine whether those plans and policies had resulted in the expected change in performance.

3.3 The plan provides a valuable opportunity for the committee to review its work programme, to ensure that it supports the corporate and service priorities and objectives in the plan. To take advantage of this opportunity, officers plan a dedicated committee work programming session on 27 May 2022, which will look at the relevant service plans that underpin the overarching plan.

3.5 Shropshire Council’s Forward Plan of Key Decisions is attached as **appendix 2**. There will be an opportunity for further scrutiny of the Shropshire Plan when it has been approved by Council in May this year.

4.0 Next steps

4.1 Officers will present a refreshed work programme at each committee meeting. In addition the committee will meet informally between committee meetings to discuss which topics they wish to scrutinise at future meetings.

List of background papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

Cabinet Member (Portfolio Holder)

All

Local Member

All

Appendices

Place Overview Committee work programme

Forward Plan of Key Decisions – April 2022

Appendix 1

Overview and Scrutiny work programme for municipal year 2021-2022

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Roadworks diversions	<ul style="list-style-type: none">• Scrutinise current practice for implementing diversions for roadworks.• Make recommendations to strengthen existing arrangements.	Assistant Director, Infrastructure	<ul style="list-style-type: none">• National guidance	4 August 2021
Post Covid-19 economic renewal	<ul style="list-style-type: none">• Understand Shropshire Council's strategy for economic renewal following the pandemic	Assistant Director Economy and Place	<ul style="list-style-type: none">• Business start-up and closure rates• Employment and average wage rates• Retail centre occupancy rates	17 Sep 2021
Roadworks Diversions working group terms of reference	<ul style="list-style-type: none">• Agree terms of reference for agreed working group.	Overview and Scrutiny Officer	<ul style="list-style-type: none">• Draft terms of reference	17 Sep 2021

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Topic	Objectives	Participants	Information required	Date
BRIEFING <i>Planning enforcement</i>	<ul style="list-style-type: none"> Overview of changes to the planning enforcement team. 	Assistant Director for Economy and Place	<ul style="list-style-type: none"> Number of alleged planning breaches reported to Shropshire Council. Time taken to investigate reported breaches. Percentage of reported breaches investigated by Shropshire Council. 	21 Oct 2021
Planning enforcement	<ul style="list-style-type: none"> Scrutinise impact of changes to planning enforcement team. 	Assistant Director for Economy and Place	<ul style="list-style-type: none"> Number of alleged planning breaches reported to Shropshire Council. Time taken to investigate reported breaches. Percentage of reported breaches investigated by Shropshire Council. 	25 Oct 2021
Winter maintenance	<ul style="list-style-type: none"> Understand progress in reviewing the winter maintenance policy Ensure council responds to recommendations of task and finish group's report. 	Head of Highways	<ul style="list-style-type: none"> Winter service protocol Task and finish group report Service review reports 	11 Nov 2021

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Topic	Objectives	Participants	Information required	Date
Footpath and cyclepath maintenance	<ul style="list-style-type: none"> Examine current maintenance regimes for clearing and maintaining footpaths and cycle paths, 	Head of Highways	<ul style="list-style-type: none"> Expenditure on footpath and cycle path maintenance. Planned schedules of maintenance and cleansing. 	11 Nov 2021
LTP 4	<ul style="list-style-type: none"> Scrutinise findings of thematic consultation on emerging themes underpinning the draft local transport plan. Ensure the plan's priorities align with and support other council corporate priorities. Understand how the plan addresses competing and complementary priorities within the plan. Examine plan priorities and capital investment underpinning the plan. 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> Draft local transport plan Findings from thematic workshops Regional transport strategies 	11 Nov 2021
BRIEFING Shrewsbury Big Town Plan	<ul style="list-style-type: none"> Update from officers on work to develop and implement the Shrewsbury Big Town Plan 	Executive Director of Place		6 Dec 2021
Update on review of winter service plan	<ul style="list-style-type: none"> Scrutinise performance in carrying out the 2021/2022 highways winter service plan. Monitor implementation of recommendations arising from the 2021 Place Overview Committee review of the winter service plan. 	Head of Highways	<ul style="list-style-type: none"> Outcome of recommendations from the committee's 2021 report. 	24 March 2022

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Topic	Objectives	Participants	Information required	Date
Planning Committee Structures	<ul style="list-style-type: none"> Scrutinise the findings of research commissioned by the committee into the perceived impact of the 2019 decision to restructure Shropshire Council's planning committees 	Assistant Director for Economy and Place	<ul style="list-style-type: none"> Number of decisions made by existing committees, compared with previous committees Focus groups/questionnaires with elected members, town and parish councils 	24 March 2022
Charges for events on the highway	<ul style="list-style-type: none"> Examine proposals for charging for events on the highway that require a Temporary Traffic Restriction Order. 	Network Coordination and Compliance Manager	<ul style="list-style-type: none"> Schedule of proposed charges and exceptions 	24 March 2022
Planning Committee Structures	<ul style="list-style-type: none"> Scrutinise evidence from the planning service 	Assistant Director for Economy and Place	<ul style="list-style-type: none"> Delegation processes Appeals made, split by delegation outcome 	28 April 2022
WSP contracting arrangements	<ul style="list-style-type: none"> Scrutinise the plan to review the expiring contractual arrangements with WSP. 	Executive Director of Place	<ul style="list-style-type: none"> Overview of contract with WSP, to include scope and planned budget for contract Performance monitoring of existing contract. 	28 April 2022

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Topic	Objectives	Participants	Information required	Date
Kier Performance Report	<ul style="list-style-type: none"> • Scrutinise the performance reporting framework that underpins the contractual arrangements with Kier • Identify any areas of concern with current performance. • Evaluate the effectiveness of the current balance of planned resurfacing and reactive repairs 	Executive Director of Place	<ul style="list-style-type: none"> • Kier performance monitoring report. • Overview of current contract management framework. 	28 April 2022
Workshop Work programme review	<ul style="list-style-type: none"> • Review of 2021-2022 work programme • Update on recommendations made • Priorities for 2022-23 work programme originating from Shropshire Plan 	Overview and scrutiny officer	<ul style="list-style-type: none"> • 	27 May 2022
Clean and healthy rivers	<ul style="list-style-type: none"> • To agree a terms of reference for a group to “better understand the reporting and reasons for both sewage discharges and farm-related discharges and their impact on the bio-diversity of rivers and the health of those who swim in the river.” 	TBA	<ul style="list-style-type: none"> • River network in Shropshire • Pollution levels in the Shropshire river network • Current legislation covering discharges into rivers 	30 June 2022
Communicating highways works and repairs	<ul style="list-style-type: none"> • Understand how the council communicates disruptions to the highway. • Make recommendations on future development of communications. 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> • 	30 June 2022

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Topic	Objectives	Participants	Information required	Date
Further update on signs, banners and barriers task and finish group	<ul style="list-style-type: none"> • Receive an update on implementing recommendations from the task and finish group, to cover: <ul style="list-style-type: none"> ○ Fees for housing development signage ○ Policies for banners, bunting and Christmas decorations. 	Executive Director of Place	<ul style="list-style-type: none"> • Task and finish group report • Verbal update from officers 	30 June 2022
Local cycling and walking infrastructure plan	<ul style="list-style-type: none"> • Scrutinise draft active travel strategy • Examine capital funding underpinning strategy • Explore how the strategy will meet the objective of the draft local transport plan • 	Head of Environment and Transport	<ul style="list-style-type: none"> • Draft Local cycling and walking infrastructure plan 	July 2022
Highways capital programme	<ul style="list-style-type: none"> • Review the council's capital programme for highways and transport for the period 2021-2025. • Ensure Shropshire Council has the staffing and infrastructure in place to plan and deliver programmes of work made possible by increased capital funding. • Ensure adequate funding is allocated to programme investments within LTP4. 	Executive Director of Place	<ul style="list-style-type: none"> • Financial strategy 2021-2025 • Capital investment plan 	July 2022
Roadworks Diversions working group	<ul style="list-style-type: none"> • Agree terms of reference 	Overview and Scrutiny Officer		TBA

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Waste and recycling	<ul style="list-style-type: none">•			TBA